

2024-2025 Title I, Part A Parental and Family Engagement Plan

Assurances

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent.
- The school will carry out the programs, activities, and procedures in accordance with the definitions in Section 80101 of Every Student Education Act (ESEA).
- The plan was jointly developed/revised with parents and made available to the local community.
- How the parents and families are involved in planning, reviewing and improving the school-wide program plan.
- The plan uses the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or had been taught for four or more consecutive weeks, by a teacher who is out of the field.
- The school will provide each family with an individualized student report about the performance of their child(ren) on the State assessments.
- Teachers will provide grades and feedback in a timely manner and updated information on assignments and assessments.

Megan R. Gould

Signature of Principal or Designee

4/8/24

Date Signed

School Name: Horizon Middle School

Mission Statement

Horizon Middle School strives to support students by helping them grow and develop their critical thinking, their confidence, and their creativity.

Involvement of Parents

How the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [Elementary Student Education Act 1116]

Our school strives to involve all parents in the planning, review, and improvement of Title I programs and our Parent & Family Engagement Plan. All parents are invited to attend meetings regarding the development of the required plan through flyers, school marquee, school Blackboard, REMIND, and a variety of social media platforms. Parents are asked for their input on activities and trainings provided by the school. The school uses the notes from the group discussion to guide writing the plan.

Coordination and Integration with Other Federal Programs

How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home? [Elementary Student Education Act Section 1116]

Horizon Middle School will hold two Title I parent meetings to educate parents on Title I resources, and how families can help their child at home. Our ESOL Compliance Specialist will conduct a meeting in the FALL of 2023, titled the ESOL Leadership Council Meeting, to meet with our ESOL parents and review strategies that will assist parents in helping their child's education. Throughout the year, staff will be trained either through Canvas (family engagement) or in person faculty meetings.

Count	Program	Coordination
1.	IDEA (ESE)	Provide information to parents about the resources available upon development of the student's IEP.
2.	Title III (ESOL)	The school and district ELL rep will provide literature and resources to parents at various evening events, and parent events.
3.	Title IX (Families in Transitions)	The Families In Transition (FIT) parents are provided taxis for registrations and parent conferences. Also, health and social services.
4.	Title II (Staff Development)	The professional development activities are facilitated and monitored by the resource teacher and District Professional Development department in relation to parent involvement.
5.	Title IV	The Student Support and Academic Enrichment (SSAE) program is designed to help schools provide a well-rounded education, improve safe & healthy school conditions for student learning, and improve the use of technology.

Annual Parent Meeting

A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I Program.

A flyer will be created in dual languages (Spanish & English) and sent home a minimum of 4 school days before the annual meetings take place. Information about the annual meeting will be sent out using social media (Instagram, Facebook, or Twitter), text messaging via Remind or Blackboard, and website to inform families of the meeting. Information will also be placed on the school's marquee with title of event, time, and date.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1.	Create flyer, PowerPoint, agenda	Andrea Wold	August-December	Copies of agenda, minutes, sign-in sheets, flyer, PowerPoint presentation
2.	Advertise in school newsletter, on school marquee, utilize out dial, social media	Andrea Wold	August-December	Remind/Blackboard, Instagram/Facebook/Twitter, Emails, newsletter
3.	Sign-in sheet for multiple sessions	Andrea Wold	August-December	Collection of sign-in sheets
4.	Compile documents	Andrea Wold	August-December	Scan documents upload to LEA monitoring site

Flexible Parent Meetings

How will the school offer a flexible number of meetings, such as meetings in the morning or evening?

Throughout the school year, we will offer various events and activities on a variety of weekly nights and mornings offered at different times. Our Annual Meeting will be offered on different days and two different times to accommodate different work schedules. For example, the first annual meeting will be held in September 2022, in the media center at 5:00 PM. The alternate meeting will be held the following day in the media center at 10:00 AM.

How will the school provide, with Title I funds, transportations, child care or home visits, as such services relate to parents and family engagement? [Every Student Education Act Section 1116]

Childcare and transportation will not be provided for families. Activities and family interactive events have been planned so all family members can participate.

Building Capacity

How the school will provide other reasonable support for parent/family engagement activities. [Every Student Education Act Section 1116]

Horizon Middle School will host several events after school. For example, our fall Annual Meeting will include

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence or Effectiveness
1.	Title I Annual Meeting & Building Capacity Event (Title I Family Information Night)	Andrea Wold	Parents and families will be provided Title I specific information via Power Point presentation that includes SIP areas of focus and FAST/EOC data from 2022-2023 assessments. Families will also be provided information on assessment reporting (FSA/EOC/NWEA), course progression through to high school, and how student data is collected through the year to ensure progress is made.	October 2024	Flyer, Social Media, Website posts and messaging via Remind or Blackboard. Sign in sheet for participants
2.	College & Career Night	AVID Coordinator and Andrea Wold	College and Career night gives both parents and students the opportunity to learn about a variety of college and career pathways and allows parent to connect with AVID teacher and outside community members. Students present via Posters, Powerpoint, or multi-media methods about colleges they're interested in attending as well as learning about the different degrees or career paths they can follow.	February 2025	Flyer, Social Media, Website posts and messaging via Remind or Blackboard. Sign in sheet for participants
3.	Celebrating Heritage Events	Andrea Wold	Celebrating and learning about different cultures and backgrounds	October 2024/ February 2025	Flyer, Social Media, Website posts and messaging via Remind or Blackboard. Sign in sheet
4.	Parent Info Nights	Andrea Wold	Parent and student informational night to learn about Horizon Middle School, accessing our programs (FOCUS/CANVAS)	July 2024	Flyer, Social Media, Website posts and messaging via

					Remind or Blackboard. Sign in sheet for participants
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Staff Training

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1.	Professional development provided to teachers on ways to communicate and build the bridge between school and home, and the value of family/parent contributions to student success.	Andrea Wold	Teachers will feel more comfortable calling and informing parents of student progress academically and socially. This will increase relationship building and student grades will increase	August 2022-September 2022	Sign-in sheets, minutes, agenda, PowerPoint Presentation

Other Activities

How other activities the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [Every Student Education Act Section 1116]

Horizon Middle School will host several activities after school that will encourage and support parents at home. All stakeholders will be able to participate in these school-wide activities. Horizon will offer an open house event at the start of the year where families will see the campus and meet teachers and staff. We will have leadership, ESE staff, and ESOL staff on hand to assist with any questions or concerns. We will also offer two parent conferences throughout the year, one during the fall, and again in the winter to give parents and students the opportunity to talk with teachers about student progress. Information will be given to parents by sending flyers home, sending information on social media, and via text using Remind or our Blackboard system.

Communication

How will the school provide timely information about the Title I programs?

At the beginning of the school year, Open House allows parents to visit the school and view its resources. Welcome Back Packets are provided to all students that includes a Title I booklet, District LEA Parent & Family Engagement Plan Summary and School Parent & Family Engagement Plan Summary. Every new student that is enrolled throughout the year is provided a copy of the packet upon registration. In addition, a Title I menu to access links to Title I is available through the school's website.

How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?

Curriculum being used at the school is addressed at the school SAC and PTO meetings. At our Title I Annual Meeting, a PowerPoint is shared with the parents and families regarding information on the standards the child is expected to achieve, what the child is learning, how the children are being evaluated, and how to get in touch with the teacher.

How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

Any parent is able to request a parent/teacher conference in person or telephone. Parents may contact teachers via email. All teacher email addresses are available on our school website and through FOCUS.

How the school will submit parents/families comments if the school-wide plan is not satisfactory to them? [Every Student Education Act Section 1116]

An electronic version of our Title I survey is provided to parents to get feedback on curriculum, testing, barriers, etc. Data is collected and results from the surveys are provided in the Spring and shared with parents. All parents are invited to discuss the results and ways to improve our school for the upcoming year.

Accessibility

A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?

Our school has a dial out system called School Messenger that is used to contact parents in regards to events happening at the school, as well as emergencies. Automated messages are provided in English and Spanish. Osceola County School District has a virtual backpack website that parents can visit to see the various community businesses that are involved with the district schools and areas.

A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?

Parents and stakeholders will be notified of upcoming event by social media (Remind, Twitter, Instagram, Facebook), using the school's marquee, sending home flyers with students, and updating the school's website as needed. Information will be sent home on flyers in both English and Spanish. A dial out in both English and Spanish will also be used.

Barriers

A description of the barriers that hindered participation by parents during the previous school year from the school end of year survey?

Community outreach was previously a barrier to building relationships with families. Our school struggled to get timely information out to families, which led to a lack of participation in our Title I and after-school events. In the last two years, we have increased the number of methods for outreach, increasing our social media presence and keeping Focus and our school's website calendar up to date. Our social media followers have more than doubled and has been the best way to communicate information to parents. For events, we plan several days in advance, to push out intentionally timed posts to inform and remind families about events. We continue to send flyers home in multiple languages and often attach it to something parents typically interact with like printed progress reports, assessment reports, or printed report cards. We continue to use dial-outs and text messages in English and Spanish through Remind or Blackboard and include event information on our marquee.

The committed involvement of our SAC/PTSO members in our school, and their outreach to bring more families into the school is so highly valued and appreciated.

A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children?

In addition to the steps outlined in the previous response, we will provide assistance with transportation, language barriers, and childcare. Please see the following table for a description of steps the school will take to overcome these barriers.

Count	Barrier (Including the Specific Subgroup)	Steps the school will take to overcome
1.	Transportation (FIT)	We offer a variety of different activities with different times to accommodate working families. Families of FIT students can receive free transportation for events through the district.
2.	Language Barrier (ELL)	We have ESOL and bi-lingual staff on hand to help with translation.
3.	Child Care	We create family-friendly activities that all family members can participate in.